

INTERVIEW TIPS TOPIC: 20 QUESTIONS

An interview can be nerve-wracking, whether it is your first or your tenth. The best tip is to practice what your answers would be. This response seems like an obvious one, but actually many people don't do it. The other tip to prepare for a good interview is to research so that you can ask your own questions. Interviewing should really be like a good conversation, which flows back and forth. Think of it like a ping pong game, and that your job is to keep the ball bouncing back and forth. It is critical to be genuine, in both your answers and your interest in the person who is interviewing you. Here is a list of 10 questions that you might be asked, and 10 questions that you should be prepared to ask back.

QUESTIONS FOR YOU:	QUESTIONS FOR THEM:
1) Why are you looking to change careers, or why did you leave your last job? 2) What is an accomplishment in your past job that you are most proud of? 3) Describe a team environment in which you thrive, and also one that makes it difficult for you to excel. 4) What are your career goals in the next 3 or 5 years? 5) Describe a co-worker or manager whom you admire and why? What would a co-worker say about you? 6) What do you think are the key functions of this job? 7) Describe some specific technical skills that you have and others that you wish you had? 8) What are some specific attributes that you think will benefit you in this role; and likewise hinder you? 9) Do you find it more important to be on-time with a project, or to have the project completed to perfection? 10) When asked a question that you cannot answer right away, give your brain a few minutes to process by simply stating "Can I reflect on that question and get back to you in a few minutes?"	1) What details can you give me about the specifics of this job that are not in the description? 2) What are the strategic goals of the company? Do you think they are reasonable? 3) I have read this information on your website, and it makes me question (how, what, why....)? 4) What exactly is your role and why did you decide to come work for this company? 5) Describe a really fun day in the office? What about a terrible day? 6) What can you tell me about the work environment that you wish could be changed? 7) What is a great accomplishment that your team had and how did you celebrate your success? 8) Why should I come to work here? 9) How do you think this company adds value to our community, and brings joy to its employees? 10) What else should I know about this job and company culture that I have not asked yet?